

Regular Meeting

August 5, 2019

The Regular Meeting of Souderton Borough Council, held on the above date, was called to order by President Brian K. Goshow at 7:00 p.m. Members of Borough Council present at the regular meeting included the following:

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| President Brian K. Goshow | Mayor John R. Reynolds |
| Vice-President D. Jeffrey Gross | Junior Councillor Michael Jones |
| Councillor Ned D. Leight | |
| Councillor Richard Godshall | Solicitor Robert Bricker |
| Councillor Daniel Yocum | |
| Councillor Matthew Mscichowski | Borough Manager P. Michael Coll |
| Councillor Julie Munden | Police Chief James P. Leary |
| Councillor Richard Halbom | Public Works Director Steven Coll |

Absent from the meeting was Councillor Edward Huber. The Invocation was given by Council President Brian Goshow, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the July 1, 2019 Regular Borough Council Meeting and the July, 2019 Borough Council Work Sessions. A motion was made by Councillor Richard Halbom, and seconded by Councillor Matthew Mscichowski, to approve the minutes as presented. The motion was approved.

Mayor John Reynolds noted that this will be the last meeting with Junior Councillor Michael Jones. Mayor Reynolds complimented Junior Councillor Michael Jones for his attendance and participation at the Borough Council meetings and work sessions. Michael Jones will be attending the University of Pittsburgh with a major in finance.

Police Chief James Leary noted that the monthly statistical report for July will be distributed at the August work session. Chief Leary summarized the planned events for the Souderton Police Community Night Out which will be held in the Community park on August 13, 2019, with a possible rain date for Thursday, August 15, 2019. Proceeds from this event will benefit Keystone Opportunity Center.

The Borough Solicitor's report for the month of July, 2019 was distributed to Borough Council. The Borough Solicitor advertised the proposed draft of the SALDO revisions for adoption at the September Borough Council meeting. The Borough Solicitor drafted and advertised an ordinance establishing a one-way traffic restriction for S. School Lane for consideration at the August Borough Council meeting. The Solicitor reviewed the loan commitment letter from Univest Bank and Trust Company for the park renovation project.

Public Works Director Steve Coll distributed his report of public works activities for the month of July, 2019.

Borough Manager Michael Coll reviewed the meeting schedule of Borough Council for the month of August. The Zoning Hearing Board will meet on Tuesday, August 6, 2019 to consider an application for property at 517 Wile Avenue. The applicant desires to remove and replace a detached shed which will be approximately 3 feet from the rear property line. The required setback is ten feet. The Planning Commission will meet on August 7 to review the final draft of the SALDO revisions. The annual Borough Appreciation Picnic will be held at the Souderton pool on Friday, August 9, 2019. The Public Works Work Session will be held on August 12 and the Administrative Work Session will be held on August 19 both beginning at 7:00 pm. The September Borough Council meeting will be moved one week to Monday, September 9, 2019 given the Labor Day Holiday.

The Borough Manager reviewed the agenda for the meeting, which will begin with formal consideration of an ordinance establishing a one-way traffic restriction along S. School lane on school days only. The Borough manager discussed concern with the requested escrow release number 4 for the Berkeley Court Phase 2A development. All of the residential units are now occupied, but our request for a timeline to complete the remaining development items has not been answered. The developer is entitled to the release of escrow for development items that have been completed, but they have not made any substantial efforts to address the remainder of the site work and residents have expressed their dissatisfaction with the unfinished site work. The proposed release will only weaken our leverage to insure that the remaining site work is completed. The Borough Manager presented Borough Council with a copy of a loan commitment letter from Univest Bank and Trust Company to provide financing for the proposed renovation of the Community Park. The general terms of the \$500,000 general obligation loan are acceptable, however, there are a few technical revisions that may need to be addressed to receive approval from the State DCED. These revisions can be made in conjunction with the preparation of the loan documentation. The last item concerns a recommendation to re-appoint Thomas Rosenberger to serve another five-year term as a member of the Souderton Planning Commission.

Councillor Daniel Yocum noted that the summer series of Concert Sundaes in the Park completed their last concert on August 4th with a very large crowd and an excellent concert performance. The event recognized Marcus Rosenberger for his service as a member of the Concert Sundaes Committee from its beginning. Concert Sundaes completed their 32nd year.

Consideration was given to paying the bills for the month of July, 2019.

GENERAL FUND

| | | | |
|---------------------------------|-----------|--------------------------------|-------------|
| Advance Auto Parts | \$104.24 | D L Beardsley, Ltd | \$153.50 |
| Clemens Uniform Rental | 918.37 | First Class Entertainment | 450.00 |
| Comcast Cable | 548.69 | Freedom Systems Corp | 2,085.00 |
| Delta Dental/Gettysburg Benefit | 1,212.22 | George Allen Portable Toilets | 504.00 |
| Home Depot | 169.32 | H & K Materials | 1,229.17 |
| Landis Block & Nycecrete Co | 28.69 | Home Depot | 27.92 |
| Landis Truck Graphics | 560.00 | Independence Blue Cross | 16,001.81 |
| Metlife | 2,984.60 | James P. Leary | 569.87 |
| Moyer Indoor/Outdoor | 2,056.34 | Lane-King of Prussia | 375.00 |
| Nationwide Trust Company | 953.10 | Lawson Products, Inc. | 256.64 |
| Nelson Wire Rope Corp. | 267.72 | Markey Paper & Packaging | 102.48 |
| NetCarrier Telecom, Inc. | 357.32 | Metlife | 6,014.32 |
| North American Benefits Company | 996.97 | Naceville Materials | 1,052.68 |
| North Penn Water Authority | 236.58 | Nationwide Trust Company | 1,873.85 |
| PECO Energy | 29.52 | Norris Sales Company, Inc. | 447.27 |
| PA One Call System | 108.78 | PA DEP | 500.00 |
| PPL Electric Utilities | 1,193.70 | Penn-Holo Sales & Service | 137.00 |
| PPL Electric Utilities | 56.03 | Plasterer Equipment Co., Inc. | 185.56 |
| Ready Fresh | 160.40 | PPL Electric Utilities | 145.40 |
| Richter Drafting Office Supply | 8.40 | Richter Drafting Office Supply | 94.92 |
| Shelly Enterprises-USLBM, LLC | 42.62 | Suburban Propane | 341.39 |
| Univest VISA | 21.90 | Telford Press Printers | 1,479.50 |
| Univest VISA | 618.98 | Thomas A. Lawson | 58.88 |
| Unum Insurance Company | 1,009.28 | Univest VISA | 60.93 |
| Verizon Wireless | 120.03 | Univest VISA | 438.07 |
| Action Target | 59.08 | Verizon | 72.02 |
| Advanced Disposal | 36,116.85 | Verizon Wireless | 295.04 |
| Bergey's, Inc. | 543.35 | Youngs | 14.30 |
| Blooming Glen Quarry | 1,350.00 | | |
| Clemens Uniform Rental | 148.80 | | |
| Cope's Garage, Inc. | 585.11 | Total General Fund | \$88,554.70 |

SEWER FUND

| | | | |
|---------------------------------|----------|---------------------------------|------------|
| Clemens Uniform Rental | \$87.48 | EVOQUA Water Technologies | \$3,685.75 |
| Comcast Cable | 86.90 | H. Keith Koehler | 290.02 |
| Commonwealth of PA | 150.00 | Independence Blue Cross | 3,336.14 |
| Delta Dental/Gettysburg Benefit | 321.47 | Irvin G. Tyson, Inc. | 1,310.48 |
| Jesse Baro, Inc. | 3,161.63 | J. P. Mascaro & Sons | 606.00 |
| Metlife | 69.21 | Jesse Baro, Inc. | 1,543.22 |
| Moyer Indoor/Outdoor | 168.73 | K J Door Services, Inc. | 182.50 |
| NetCarrier Telecom, Inc. | 151.66 | Mary M. Koehler | 309.89 |
| North American Benefits Co | 259.65 | Metlife | 138.42 |
| North Penn Water Authority | 409.98 | Moyer Instruments | 356.60 |
| PA Rural water | 130.00 | Paul Rauch | 181.02 |
| PPL Electric Utilities | 557.98 | Postmaster, Lansdale | 946.00 |
| Reuter & Hanney, Inc. | 7,581.09 | PPL Electric Utilities | 13,334.34 |
| Suburban Water Testing Labs | 4,120.49 | Pyrz Water Supply Co., Inc. | 1,185.00 |
| Unum Insurance Company | 250.82 | Rodney Shoemaker Plumbing, Inc. | 349.28 |
| Bearing & Drive Solutions | 164.01 | Shelly Enterprises-USLBM, LLC | 39.09 |
| CCP Industries, Inc. | 130.63 | Telford Press Printers | 1,042.50 |
| Cintas First Aid & Safety | 80.07 | Tyler J McCarthy | 47.32 |

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| Clemens Uniform Rental | \$125.85 | Univest VISA | \$110.00 |
| Coyne Chemical | 9,461.84 | USA Blue Book | 1,057.95 |
| CP Rankin, Inc. | 618.80 | Verizon | 74.45 |
| Derstine Company, Inc. | 2,362.00 | | |
| ES2 Environmental Systems | 96.25 | Total Sewer Fund | \$60,672.51 |

POOL FUND

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|--------------------------------|----------|--------------------------------|-------------|
| Airgas National Carbonation | \$295.22 | First Class Entertainment | \$900.00 |
| Buckmans, Inc. | 1,764.07 | Frankford Umbrellas | 50.00 |
| Comcast Cable | 120.17 | Fromm Electric Supply Corp. | 5.84 |
| Derstines | 3,652.22 | Jellen Designs | 600.00 |
| Design Plastic Systems, Inc | 310.17 | Kathy Armitage | 749.04 |
| Home Depot | 35.93 | Markey Paper & Packaging, Inc. | 95.78 |
| Moyer Indoor/Outdoor | 136.00 | Moyer Specialty Foods, LLC | 90.00 |
| Moyer Specialty Foods, LLC | 90.00 | Pepsi Beverage Company | 714.03 |
| NetCarrier Telecom, Inc. | 144.29 | Richter Drafting Office Supply | 314.37 |
| North Penn Water Authority | 2,111.09 | SCP Distributors, LLC | 236.81 |
| PECO Energy | 2,083.86 | Shelly Enterprises-USLBM, LLC | 49.49 |
| Penn Jersey Slush, LLC | 800.00 | Stat Pads | 125.00 |
| PPL Electric Utilities | 2,028.27 | T & T/Lanco | 1,848.51 |
| Richter Drafting Office Supply | 376.93 | The Zeo Group | 1,182.50 |
| Univest VISA | 41.95 | Univest VISA | 34.47 |
| Univest VISA | 959.61 | Univest VISA | 533.51 |
| Buckmans, Inc. | 3,267.54 | Youngs | 58.02 |
| Derstines | 4,229.65 | Total Pool Fund | \$30,034.34 |

CAPITAL RESERVE FUND

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|-------------------------------|-----------|----------------------------|-------------|
| Display and Sign Center, Inc. | \$130.00 | Univest Capital | \$3,155.23 |
| Fellmans Pool Service, Inc. | 10,210.00 | Fromm Electric Supply Corp | 37.63 |
| Frankford Umbrellas | 5,330.20 | Total capital Reserve Fund | \$18,863.06 |

LIQUID FUELS FUND

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|------------------------|------------|------------------------|----------|
| PPL Electric Utilities | \$6,549.09 | PPL Electric Utilities | \$178.82 |
|------------------------|------------|------------------------|----------|

A motion was made by Councillor Richard Godshall, and seconded by Councillor Jeffrey Gross, to pay the bills for the month of July, 2019, as presented. The motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Ned Leight, to authorize the payment of recurring monthly bills for the month of August, 2019, as presented. The motion was approved.

President Brian K. Goshaw opened the floor to the audience for public comment.

Brian Grant, serving as the general manager for School Lane Development, discussed the proposed escrow release number 4 for Berkeley Court Phase 2A which they feel under law they are entitled to receive. The developer requested the Souderton Borough Engineer to development a working punch list back in June, along with the

request for the escrow release. He suggested that the hot summer months are not ideal for paving and that they plan to work on the remaining items throughout the fall. They are in the process of obtaining quotes, but offered no timeline for construction to be completed. Borough Council members asked a series of questions concerning the project.

Priscilla Newman, 17 ½ Franklin Avenue, expressed concern with ongoing maintenance issues with Meadow Alley. A letter was also sent from a neighbor concerning clogged storm drain lines and potholes.

Meg Cross, 373 W. Chestnut Street, commented on the proposed renovation to the Community Park. She questioned the need for the proposed new parking lot into the park from Wile Avenue and the removal of large mature trees. Councillor Jeffrey Gross commented that the large mature oak trees have been damaged by bores and disease. A number of the oaks have died and were removed, unfortunately the other mature trees will most likely also become infected and will have to be removed. The plan will add a significant amount of new trees to the site.

Adam Rich, 55 N. School Lane, expressed concern with the unfinished site work within the Berkeley Court Phase 2A development. The elevated storm drains are not collecting the storm water, missing signage is affecting deliveries and the amount of dirt is affecting HVAC equipment. He requested a copy of the working punch list for the development.

There being no public comment, Council President Goshow moved to the business portion of the agenda beginning with the first item concerning the proposed one-way traffic restriction for S. School Lane.

A motion was made by Councillor Julie Munden, and seconded by Councillor Richard Halbom, to enact Ordinance No. 19-742-04 establishing a one-way traffic restriction on South School Lane between the hours of 7:00 am and 4:00 pm on days when school is in session. The motion was approved.

The next item concerned the requested escrow release for the Berkeley Court Phase 2A development. Responding to questions from Borough Council, the Borough Solicitor noted that regardless of certain plan revisions, the developer is under an obligation to complete all public improvements within a period of one year. The developer is well beyond this provision of the development agreement and may be considered in default. The Solicitor further noted that a suggestion to incorporate a requirement for regular reporting and a time frame for completion is appropriate to consider.

A motion was then made by Councillor Richard Halbom, seconded by Matt Mscichowski, to table action on the requested escrow release number 4 for the Berkeley

Court Phase 2A development until submission of a time line for the completion of the remaining public improvements. Following discussion and a subsequent vote this motion was defeated.

A motion was then made by Councillor Richard Godshall, and seconded by Councillor Jeffrey Gross, to approve escrow reduction #4, dated June 17, 2019, in the amount of \$563,938.90 as recommended by the Borough Engineer, for the Berkeley Court Land Development Phase 2A with the stipulation that the developer provide bi-weekly reports and a time line for completion of all remaining public improvements as outlined in the Borough Engineer's working punch list by the end of the 2019 calendar year. The motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Jeffrey Gross, to authorize the Borough Solicitor to prepare necessary documentation to secure a \$500,000 general obligation loan through Uninvest Bank and Trust Company to serve as interim financing for the Community Park renovation project. Councillor Daniel Yocum noted that he will abstain given his employment with Uninvest Bank and Trust Company. The motion was approved by a vote of 7 yeas, 0 nays and 1 abstention by Councillor Yocum.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Ned Leight, to appoint Thomas Rosenberger, 244 Madison Avenue, Souderton, to serve another 5-year term as a member of the Souderton Planning Commission through July 2, 2024. The motion was approved by unanimous vote.

There being no further business, the meeting was adjourned at 8:35 pm.

Respectfully submitted,

P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – August 12, 2019 (7:00pm-8:50pm)

Council Attendees: John Reynolds, Brian Goshow, Jeffrey Gross, Richard Godshall, Daniel Yocum, Matt Mscichowski, Julie Munden, Richard Halbom and Edward Huber.

Staff Attendees: Public Works Director Steven Coll, Police Chief James P. Leary, and Borough Manager Michael Coll.

Police Chief James P. Leary discussed plans for the Souderton Police Community Night Out to be held in the Community park on August 13, 2019 between 6pm and 9pm. There is a rain date for Thursday August 15, 2019 which may be a possibility given the weather forecasts. Keystone Opportunity Center will be the recipient of the raffle proceeds.

Council President Brian Goshow announced that the Borough of Souderton will be forwarding \$250.00 donation to ALS in memory of Martha Leary.

1. Sanitation Committee

- a. The Discharge Monitoring Report for the month of July, 2019 will be filed with no exception to permit limitations.
- b. Plant personnel and the Derstine Company are working to complete sandblasting and painting of the “A” side unit. The engineers have evaluated structural concerns with the wall separating the aeration tank and sludge digester. They feel that the wall has naturally flexed over time. All main structural supports and bracing are in good shape. We anticipate completing the painting by mid-September to bring this unit back on line before the wet weather returns through the fall.
- c. Quotations were obtained to demolish the soda ash silo which has not been in operation for many years. The silo is half full of caked soda ash which will have to be disposed along with the steel scrap. We received an initial quotation from the Derstine Company in the amount of \$34,000 for this work. A second quote was received from Empire Services in the amount of \$94,343. Concern was expressed that the Derstine quote may not be all inclusive. More work will be done to refine the quotations and seek other quotes. This will be a good winter project.
- d. Borough forces started the sanitary sewer replacement project on N. Fourth Street. Approximately 160 feet of sewer main and two lateral connections were replaced.

2. Highway Committee

- a. Public Works Director Steven Coll reviewed public works department activities. This is another month of heavy brush collections. Crews completed the collections in approximately a full week.
- b. Heavy rainfall created a few road issues. A section of Green Street in the area of W. Diamond Street lifted from heavy storm water flows that got under the overlay. Road damage was also repaired in the area of Front and Noble Streets that was also lifted.
- c. N. F. Landis is installing new Belgium block curbing along front Street.

Crews assisted in running a storm drain line under the sidewalk area to pick up downspouts.

- d. There is a backlog of orders for plastic storm water piping. Delivery is a few weeks out, which will delay some of our planned storm drainage projects. Steve Coll discussed plans to install new storm drain lines along N. Fourth Street from Chestnut Street to Central Avenue.
- e. The new utility truck is fully in service. Tool boxes and various pieces of equipment have been added or installed on the truck.
- f. A quotation was received from Signal Control Products to supply a 2-way crosswalk and speed warning system on Washington Avenue and Highland Avenue. The proposed system will be solar powered with LED flashers that will operate when radar detects a vehicle movement. This will be more effective to get the attention of motorists and will cut down on any nuisance to the direct neighbors. There will be a total of six solar powered signs, 4 pedestrian crossing and two speed limit along with a radar activator for each of the approaches. The total cost will be \$12,380.00 which we will fund through the General Fund Budget.

3. Sidewalk Committee

- a. The streetscape project around the Broad Theater was further discussed. The Borough Engineer is working on the HOP plan for approval by PennDOT. W. Broad Street is a PennDOT road. The Borough will assist in the removal of the sidewalk and installation of new granite curb. An appropriate accent band between the curb and new sidewalk was discussed with the Planning Commission, the engineer will evaluate some options, which may be to install a two-foot band of granite block similar to Main Street. The owners will be responsible for the new concrete sidewalk. Borough Council discussed a more visible crosswalk and the elimination of parking on the north side of W. Broad Street from Washington Avenue west to Harbor Place.
- b. The Borough Manager reviewed the schedule for bids for the curb and sidewalk construction project along Hillside Avenue under a Community Development Block grant. Bids will be due and opened on September 23rd with a formal recommendation for award at the October Borough Council meeting. Hillside Avenue will be milled and a new base course will be paved ahead of the project. The sidewalk contractor will be required to repair the base. The final wearing surface will be paved in the spring.
- c. The Borough Manager noted that he did not complete weed spraying this year given the wet weather during the summer and the approach of fall. President Goshaw noted that weed growth looks terrible around the Borough and we must spray next year without any delay.

4. Recreation Committee

- a. Borough forces spent some time cleaning up the Lawn Avenue Park and spreading new playground mulch around the play structures. This improvement was long overdue.
- b. Steve Coll noted that the Souderton Baseball League has requested the Borough to remove weeds in the infields at the Front Street baseball fields. Moyer will spray the infields to kill the grass and weeds prior to raking and dragging. It was noted that the Souderton baseball league was to maintain the fields year around, but failed to perform any field maintenance since the end of the summer season in June. President Goshow will contact the league to request their assistance in maintaining the fields.
- c. Borough Council discussed various comments that were received about the Community Park renovation project. Most of the comments were positive and encouraging. The Borough manager reported that the Indian Valley Boys and Girls Club desires to remove the outdoor skate park due to very little interest and repurpose the outdoor space for other programming. The equipment was originally purchased by the Borough. The Borough Manager wondered if there might be consideration to locate a skate park and a basketball court in the area directly behind the Municipal Building. Borough Council suggested to have our landscape architect consider this revision to the master plan.

5. Property Committee

- a. Borough Manager Michael Coll reported that he is scheduled to meet with architect Andrew Randazzo to discuss the status of the plans for renovations to the Municipal Building. The first priority will be the basement along with some air quality improvements within the police offices especially in the rear of the building. We would like to proceed with the basement work and improvements to the HVAC system. Renovations to the station will require the offices to relocate to temporary quarters.

Administrative Work Session- August 19, 2019 (7:00pm-8:35pm)

Council Attendees: John Reynolds, Jeffrey Gross, Richard Godshall, Daniel Yocum, Matt Mscichowski, Julie Munden, Richard Halbom and Edward Huber.

Staff Attendees: Police Chief James Leary, Code Enforcement Officer Steven Toy and Borough Manager P. Michael Coll.

PRESENTATION- Borough Council met with the investors interested in locating a winery within the freight building. They provided floor plans showing the proposed fit out of the building and the proposed 540 sf addition for a tasting room. They proposed a very aggressive timeline to open I the fall of 2020. They explained the state and federal licensing requirements. They forecast that it will

take up to five years for this business to reach profits. Borough Council discussed the appointment of a special committee to negotiate the terms of a lease. Staff will develop estimates to complete the fit out of the building along with the proposed addition and completion of the adjoining platform and plaza space. Borough Council will evaluate the possibility of utilizing the Anchor Building fund as a loan to complete this project.

1. Police Committee

- a. Police Chief Leary noted that the July, 2019 statistical report has been delayed due to other activities and will be forwarded for review of Borough Council in the coming weeks. Chief Leary discussed a few police incidents of interest.
- b. The oral examination for all nineteen (19) police officer candidates is complete. The oral exam panel included former Chief Joseph Kozeniewski, Chief John Sholly and Chief James P. Leary. A member of the Civil Service Commission and either Officer Lawson or Officer Meinhardt sat in to observe all of the 19 interviews.
- c. Police Chief Leary discussed a request to continue the crossing guard post at Washington Avenue and W. Broad Street. There has been very limited use by school students at this intersection, however, a crossing guard will be maintained at this intersection with more discussion at the September work session.

2. Code Enforcement Department

- a. Code Enforcement Officer Steven Toy reported on code issues associated with a single family residential property occupied by an emotionally disabled female resident and her aids. The female became aggressive at the community pool and park especially during larger events. The aids boarded up the home to help contain the individual which created obvious unacceptable code violations. Montgomery County intervened and assisted with the relocation of this individual to another facility.
- b. Steven Toy reported that he issued a cease and desist order to a property on Main Street concerning the construction of an illegal apartment on the street level of the building. In addition, other improvements have been constructed within the building without permits.
- c. The State Department of Labor and Industry issued variances to the EMC Elementary School concerning accessibility issues raised by the Borough Code Enforcement Officer. Given the ruling of the State L & I, occupancy permits will be issued for the start of the school year.

3. Administrative Committee

- a. A letter of interest was submitted by Margaret (Meg) Cross, 373 W. Chestnut Street, Souderton to serve as Junior Councillor. She is entering her senior year at the Souderton High School. A recommendation was made to appoint her to serve as Junior Councillor for a one-year term through June 30, 2020.
- b. Borough Council discussed a need to resume communication with the school district to recruit student candidates that may be interested in the Junior Councillor position. Councillor Daniel Yocum, who was formally a Junior Councillor, volunteered to serve in this capacity and serve as a mentor to the Junior Councillor.
- c. Borough Council was informed of an invitation to attend the Board Meeting of Souderton-Telford Main Streets on October 16th, beginning at 7:00pm. Presently there are open positions for Souderton representatives. President Goshow has had conversations with main Streets and BID representatives concerning goals of each organization.
- d. Councillor Jeffrey Gross noted that the Delaware Valley Regional Planning Commission is shutting down the Classis Towns program. He will be attending a sunset luncheon which will serve as their final event.
- e. Borough Manager Michael Coll noted that there is a vacancy on the Souderton Industrial Development Authority that will need to be filled.

4. Development Committee

- a. The Borough Solicitor compiled a final draft of the proposed amendments to the SALDO. The draft was sent to the Montgomery County Planning Commission for their formal review and comment. The Souderton Planning Commission met on August 7th to complete a last review of the proposed amendments. The Planning Commission did not a number of clerical errors and suggested a few additional revisions to the document. Formal consideration of the SALDO amendments is scheduled for the September 9, 2019 Borough Council meeting.
- b. The Borough Manager reported that Blooming Glen Contractors completed all outstanding items associated with the residential units in Berkeley Court Phase 1. The only exception is additional landscaping in the front of the units which will be completed in the fall. The Borough authorized a reduction in the development bond and sent an amendment to the development agreement, as drafted by the Borough Solicitor, for their signature. A motion authorizing the execution of the amendment to the Berkeley Court Phase 1 Development Agreement will be recommended at the September 9th Borough Council meeting.
- c. Borough Council discussed the status of improvements with the Berkeley Court Phase 2A development. The Borough is hoping to receive a report and

the requested time frame for the completion of improvements as required with the recent escrow release authorization.

5. Finance Committee

- a. Borough Manager Michael Coll reported that Styer Associates will be attending the September 16th work session to discuss the general purpose financial statements for the year ending December 31, 2018. Copies of the financial statements were distributed to members of Borough Council.